



## Abu Dhabi Tourist Guide Renewal

1. Log-in with your username
2. Update your Tourist Guide Profile and upload the required documents;
  - a. Valid passport
  - b. Valid visa
  - c. Valid Emirates id (front and back sides in ONE document)
  - d. New police clearance certificate (not older than 6 months)
  - e. A personal picture with white background to be used in the new license
3. After you update your profile, your application will be in “**pending**” status until it is reviewed and approved by DCT-Abu Dhabi
4. You will receive an **approval e-mail** to book the available renewal session online and pay AED 500\*\*. The dates are below;

Month	Dates
January	9,16,23,30
February	4,25
May	14,15,21,22,28,29
June	26
July	15,29,31
September	11
October	23
November	6
December	9,11

**\*\*In case of no show on the renewal session, the payment is non-refundable and non-transferrable.**

5. Attend the renewal session, and set through the written assessment that has 50 questions (multiple choice) for 1 hour. To be prepared for written assessment you need to study the following:
  - Tourist guide monthly newsletter [Click Here](#)
  - Visit Abu Dhabi [Click Here](#)
6. If you pass the assessment, you can receive your new license on the same.